

CALL TO ORDER, APPROVAL OF MINUTES, APPOINTMENTS

The Board of Trustees of Concord Township met in special session on January 5, 2021 at 9:00 a.m. at the Concord Township Administrative Building to organize for 2021. The Fiscal Officer called the meeting to order with the roll call. In attendance were Trustees Jason Haney, Joe Garrett, and Bart Johnson.

Mr. Johnson moved and Mr. Haney seconded to approve the minutes of the December 28, 2020 meeting. Vote: Haney-yes, Garrett-yes, Johnson-yes.

The Fiscal Officer opened the floor for nominations for 2021 Chairman of the Board. Mr. Haney moved and Mr. Garrett seconded to re-appoint Mr. Johnson as Chairman. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Haney moved and Mr. Garrett seconded to re-appoint Mr. Garrett as Vice Chairman. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Garrett moved and Mr. Johnson seconded to re-appoint Mr. Haney as Executive Board Member. Vote: Haney-yes, Garrett-yes, Johnson-yes.

The meeting was then turned over to the 2021 Chairman, Mr. Bart Johnson.

ORGANIZATIONAL BUSINESS

Fiscal Officer Jill Davis discussed the payables and cash balances to the Board. Mr. Garrett moved and Mr. Haney seconded to approve payment vouchers #104-108, totaling \$69,116.68, issued by December 31, 2020. Vote: Haney-yes, Garrett-yes, Johnson-yes.

It was noted the Board of Trustees will hold their regular township meetings on the second and fourth Wednesdays of each month at 7:00 p.m. (except the last meeting of December which will be December 29, 2021 at 9:00am) at the Concord Township Building, 6385 Home Road, Delaware, Ohio, unless otherwise advertised. Meeting dates will be published in the Delaware Gazette and on the township website.

Mr. Garrett moved and Mr. Haney seconded to adopt Resolution #21-0105-1 to authorize the Fiscal Officer to perform the following acts: 1.) Apply for advance payment of tax settlements from county auditor if required, 2.) Make intra-fund transfers as necessary to maintain daily operations and meet financial obligations, 3.) Invest township funds in investments that comply with federal, state and local laws, rules and regulations, 4.) Prepare and submit amended revenues and estimated resources to County Auditor, 5.) Establish and approve forms for use in fiscal transactions of township, i.e. expense reports, inventory reports, timesheets, requisitions, etc., 6.) Receive all original employment applications, including but not limited to physical exams, insurance applications, payroll withholding documents, background checks, MVR checks, and any other document relating to personal information covered by HIPAA, 7.) Make Electronic Fund Transfers (EFT) as necessary, and 8.) Handle all township credit card policies and issues. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Garrett moved and Mr. Haney seconded to adopt Resolution #21-0105-2 to intend to sell by internet auction township personal property, including motor vehicles, road machinery, equipment, tools, or supplies that is no longer needed for public use, is obsolete, or is unfit for the use for which it was acquired, and to designate Trustee Haney or Chief Cooper as the Board's representative in conducting and/or administrating the internet auctions held pursuant to this resolution. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Held _____

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Mr. Garrett moved and Mr. Haney seconded to adopt Resolution #21-0105-3 to authorize the township to participate in the State of Ohio's cooperative purchasing program. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Haney moved and Mr. Garrett seconded to adopt Resolution #21-0105-4 to authorize the township to participate in contracts awarded by the State of Ohio Department of Transportation. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Garrett moved and Mr. Haney seconded to adopt Resolution #21-0105-5 to employ Peter Griggs and/or the law firm of Brosius, Johnson & Griggs LLC on an annual, as-needed basis for 2021 as the township's outside legal counsel, to represent and advise the township and its officers, boards, and commissions, based on rates provided by counsel, and to advise them in personnel and other such matters as may be referred to said counsel, by or on behalf of the Board or its designee, provided that the total compensation shall not exceed \$5,000.00 without further action by the Board. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Haney moved and Mr. Garrett seconded to adopt Resolution #21-0105-6 to employ Chris Rinehart and/or the law firm of Rinehart Legal on an annual, as-needed basis for 2021 as the township's outside legal counsel, to represent and advise the township and its officers, boards, and commissions, based on rates provided by counsel, and to advise them in zoning and other such matters as may be referred to said counsel, by or on behalf of the Board or its designee, provided that the total compensation shall not exceed \$25,000.00 without further action by the Board. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Haney moved and Mr. Johnson seconded to adopt Resolution #21-0105-7 to employ Kelly Stults and/or the law firm of Thomas & Company on an annual, as-needed basis for 2021 as the township's outside legal counsel, to represent and advise the township and its officers, boards, and commissions, based on rates provided by counsel, and to advise them in workers compensation and other such matters as may be referred to said counsel, by or on behalf of the Board or its designee, provided that the total compensation shall not exceed \$5,000.00 without further action by the Board. Vote: Haney-yes, Garrett-abstain, Johnson-yes.

Mr. Johnson moved and Mr. Haney seconded to adopt Resolution #21-0105-8 to employ Allen Freeman and/or 50+1 Public Policy Initiatives on an annual, as-needed basis for 2021 as a grant writing consultant, at a cost of \$1,200.00 per month. The Board is happy with the return on investment since Mr. Freeman's services have resulted in about \$250,000 in grant funds awarded to the township the past couple years. Vote: Haney-yes, Garrett-abstain, Johnson-yes.

Mr. Garrett moved and Mr. Haney seconded to adopt Resolution #21-0105-9 to provide for the current expenses of the township during the First Quarter of Fiscal Year 2021, the following sums be set aside as Temporary Appropriations, equal to approximately 50% of 2020 appropriations: General Fund \$2,973,750, Motor Vehicle License Tax Fund \$12,000, Gasoline Tax Fund \$97,500, Road District Fund \$678,500, Cemetery Fund \$8,750, Fire Fund \$1,734,000, Permissive Motor Vehicle License Tax Fund \$27,500, all totaling \$5,532,000. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Haney moved and Mr. Garrett seconded to approve paying expenses for elected officials and designated employees to attend the 2021 Ohio Township Association (virtual) convention. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Trustee Garrett agreed to continue being the cemetery sexton for the township. Discussion was held on cemetery costs, new land cost recovery, columbariums (for ash interment), cleaning and care of headstones, upcoming repairs and possible grants. Mr.

Garrett moved and Mr. Haney seconded to make no changes to the Cemetery Fees & Rules for 2021. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Garrett moved and Mr. Haney seconded to make no changes to the township Zoning Fees or \$40.00 per month Zoning Inspector cell phone reimbursement policy. Vote: Haney-yes, Garrett-yes, Johnson-yes.

2021 Salaries & Wages:

State law determines the pay salaries of the elected officials based on the township's annual budget amount: Fiscal Officer \$32,724 per year, Trustees \$22,676 per year prior-term trustees and \$23,886 per year new-term trustee.

Mr. Garrett moved and Mr. Johnson seconded to pay the part-time Zoning Inspector \$20,400 per year salary. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Garrett moved and Mr. Haney seconded to pay the Zoning Commission Board and Board of Zoning Appeals members \$50 per meeting, with a bonus for each Board's chairperson of \$200 and \$100 per year, respectively. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Garrett moved and Mr. Johnson seconded to pay the full-time Zoning Clerk and Administrative Assistant \$17.86 per hour. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Garrett moved and Mr. Johnson seconded to pay the Road Department Supervisor \$76,500 per year salary. Vote: Haney-no, Garrett-yes, Johnson-yes.

Mr. Garrett moved and Mr. Haney seconded to pay the full-time Road Department employee \$18.54 per hour. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Garrett moved and Mr. Haney seconded to pay the part-time Road Department employees \$17.14 per hour with a CDL license, or \$15.61 per hour without a CDL license. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Full-time Fire Department employees will receive a 2% pay increase per the previously approved Local Firefighters Union#3755 contract dated January 1, 2019-December 31, 2021: Step I-\$59,023.32 per year, Step II-\$64,744.28 per year, Step III-\$72,348.93 per year, Lieutenant-\$83,201.26 per year.

Mr. Garrett moved and Mr. Haney seconded to pay part-time Fire Department employees the following: \$15.61 per hour-EMT with less than 5 years of experience, \$16.65 per hour-paramedic with less than five years of experience, \$17.00 per hour-EMT with more than five year of experience, \$18.00 per hour-paramedic with more than five years of experience. Vote: Haney-yes, Garrett-yes, Johnson-yes. It was noted maintenance, inspection, and prevention duties are being completed within the department and not separate positions.

Mr. Garrett moved and Mr. Haney seconded to pay the Fire Chief \$119,819.76 per year salary, and the Fire Captain \$95,681.47 per year salary. Vote: Haney-yes, Garrett-yes, Johnson-yes.

OLD BUSINESS

After review, Mr. Haney moved and Mr. Garrett seconded to approve the 2021 Road Improvement construction cost estimate from the County Engineer's office, totaling

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\$397,980, for repairs to Concord, Elmgee, and Buechel Roads. Vote: Haney-yes, Garrett-yes, Johnson-yes.

NEW BUSINESS

Discussion was held for any changes to the Employee Handbook and/or Policies. No changes are needed, except to address part-time fire employee policy differences. Chief Cooper will review. Paid Holidays were verified.

Mr. Johnson moved and Mr. Garrett seconded to remove item #8 under Holidays of the Employee Handbook, so that part-time employees receive 1.5 time pay for working on holidays, effective retroactively to December 24, 2020. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Correspondence was received from the County Recorder of the Trustee's duty to record zoning amendments and resolutions.

As there was no further business, Mr. Garrett moved and Mr. Haney seconded to adjourn. Vote: Haney-yes, Garrett-yes, Johnson-yes.

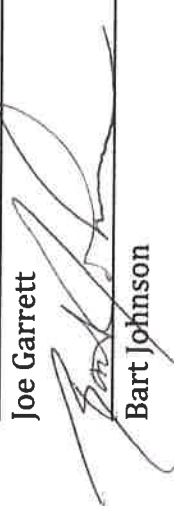
ATTEST


Fiscal Officer

BOARD OF TRUSTEES


Jason Haney

Joe Garrett


Bart Johnson

ANNUAL RECORDS COMMISSION MEETING

The Concord Township Records Commission held its annual meeting on January 5, 2021 at the Concord Township Administrative Building. Fiscal Officer Jill Davis called the meeting to order at 11:30 a.m. The roll was called and in attendance was Trustee Bart Johnson and Fiscal Officer Jill Davis.

Discussion was held on the township records eligible for disposal in 2021. Mrs. Davis moved and Mr. Johnson seconded to approve records disposal per the township's approved records retention schedule. Vote: Johnson-yes, Davis-yes.

It was noted a new shelf will be ordered for the archives room and the fire department records room will be reorganized.

As there was no further business, Mrs. Davis moved and Mr. Johnson seconded to adjourn. Vote: Johnson-yes, Davis-yes.


Fiscal Officer, Jill Davis


Trustees Chairman, Bart Johnson

Payment Listing
12/29/2020 to 12/31/2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
104-2020	12/31/2020	12/31/2020	CH	HR BUTLER, LLC	\$178.22	C
105-2020	12/31/2020	12/31/2020	CH	HR BUTLER, LLC	\$2,718.07	C
106-2020	12/31/2020	12/31/2020	CH	HR BUTLER, LLC	\$52,517.11	C
107-2020	12/31/2020	12/31/2020	CH	HR BUTLER, LLC	\$13,152.49	C
108-2020	12/31/2020	12/31/2020	CH	PNC BANK	\$550.79	C
Total Payments:					\$69,116.68	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$69,116.68	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

The Concord Township Board of Trustees held their annual organizational meeting on Tuesday, January 5, 2021.

Mr. Johnson was elected Chairman of the Board of Trustees,
Mr. Garnett was elected Vice-Chairman, and
Mr. Haney was appointed as Executive Board Member.

Regular Board meetings for 2021 will be held the second and fourth Wednesdays of each month at 7:00 pm at the Concord Township Administrative Building, 6385 Home Road, Delaware, Ohio, unless otherwise published:

Wed Jan 13
Wed Jan 27
Wed Feb 10
Wed Feb 24
Wed Mar 10
Wed Mar 24
Wed Apr 14
Wed Apr 28
Wed May 12
Wed May 26
Wed Jun 9
Wed Jun 23
Wed Jul 14
Wed Jul 28
Wed Aug 11
Wed Aug 25
Wed Sep 8
Wed Sep 22
Wed Oct 13
Wed Oct 27
Wed Nov 10
Wed Nov 24
Wed Dec 8
Wed Dec 29 (9:00 a.m.)

RESOLUTION NO. 21-0105-1

Delaware County, Ohio

Mr. Garrett moved for the adoption of the following Resolution:

Be It Resolved by the Board of Trustees of Concord Township, to authorize the Fiscal Officer to perform the following acts:

- 1.) Apply for advance payment of tax settlements from County Auditor if needed
- 2.) Make intra-fund transfers as necessary in order to maintain daily operations and meet financial obligations.
- 3.) Invest township funds in investments that comply with federal, state and local laws, rules and regulations.
- 4.) Prepare and submit amended revenues and estimated resources to County Auditor.
- 5.) Establish and approve forms for use in fiscal transactions of township, i.e. expense reports, inventory reports, timesheets, requisitions, etc.
- 6.) Receive all original employment applications, including but not limited to physical exams, insurance applications, payroll withholding documents, background checks, MVR checks, and any other document relating to personal information covered by HIPAA.
- 7.) Make Electronic Fund Transfers (EFT) as necessary.
- 8.) Handle all township credit card policies and issues.

Mr. Haney seconded the motion.

Vote:	Johnson	<u>yes</u>
	Garrett	<u>yes</u>
	Haney	<u>yes</u>

Adopted the 5th day of January, 2021.

Attest:

Board of Trustees:

John M. Dur

Fiscal Officer

[Signature]

[Signature]

[Signature]

**BOARD OF TRUSTEES
CONCORD TOWNSHIP, DELAWARE COUNTY, OHIO**

RESOLUTION NO. 21-0105-2

RESOLUTION OF INTENT TO SELL BY INTERNET AUCTION PERSONAL PROPERTY, INCLUDING MOTOR VEHICLES, ROAD MACHINERY, EQUIPMENT, TOOLS, OR SUPPLIES THAT IS NOT NEEDED FOR PUBLIC USE, IS OBSOLETE, OR IS UNFIT FOR THE USE FOR WHICH IT WAS ACQUIRED.

PREAMBLE

WHEREAS, the Board of Trustees of Concord Township, Delaware County, Ohio (“Board”) routinely has personal property, including motor vehicles, road machinery, equipment, tools, or supplies that is not needed for public use, is obsolete, or is unfit for the use for which it was acquired, which it desires to sell; and,

WHEREAS, the Board desires to sell that property by Internet auction; and,

WHEREAS, Ohio Revised Code §505.10(D) authorizes the Board to sell personal property, including motor vehicles, road machinery, equipment, tools, or supplies, that is not needed for public use, is obsolete, or is unfit for the use for which it was acquired, by Internet auction.

RESOLUTION

NOW, THEREFORE BE IT RESOLVED BY THE CONCORD TOWNSHIP BOARD OF TRUSTEES AS FOLLOWS:

SECTION 1. INTENT TO SELL PERSONAL PROPERTY BY INTERNET AUCTION

It is the intent of the Board to sell by Internet auction personal property, including motor vehicles, road machinery, equipment, tools, or supplies, that is not needed for public use, is obsolete, or is unfit for the use for which it was acquired.

When property is to be sold by Internet auction, the Board or its representative may establish a minimum price that will be accepted for specific items and may establish any other terms and conditions for the particular sale, including requirements for pick-up or delivery, method of payment, and sales tax. This type of information shall be provided on the Internet at the time of the auction and may be provided before that time upon request, after the terms and conditions have been determined by the Board or its representative.

SECTION 2. BOARD REPRESENTATIVE

Todd Cooper & Jason Haney, is hereby designated as and, for all purposes, shall act as the Board’s representative(s) in conducting and/or administering Internet auctions held pursuant to this Resolution. He/she is hereby authorized to negotiate on behalf of the Board a contract with a contractor to conduct Internet auctions consistent with this Resolution.

SECTION 3. EFFECTIVE YEAR OF RESOLUTION

This Resolution is effective only for calendar year 2021.

SECTION 4. AUCTIONS TO BE CONDUCTED BY CONTRACTOR

The Board, having negotiated a contract, shall contract with GovDeals, Inc. (“GovDeals”), a Delaware corporation, having its principal place of business at 5907 Carmichael Place, Montgomery, Alabama 36117, to conduct the Internet auctions. The GovDeals representative assigned to the Board and his/her contact information is as follows:

Name: _____
Title: _____
Region: _____

Address: _____

Telephone/Cell: _____
Facsimile: _____

Email: _____

SECTION 5. DESCRIPTION OF HOW AUCTIONS WILL BE CONDUCTED

Township owned personal property, including motor vehicles, road machinery, equipment, tools, or supplies, that is not needed for public use, is obsolete, or is unfit for the use for which it was acquired will be posted on an Internet-based auction system for sale for potential buyers to bid upon and purchase these items. The Internet site where the items are posted is owned, managed, and operated by a contractor known as GovDeals, Inc. ("GovDeals"). The Board will contract with GovDeals to post items and act as a representative of the Board to conduct the auction. Items will be listed for no less than the minimum number of days established by this Resolution.

GovDeals will charge a fee to the Board for items that are sold through GovDeal's Internet auction. For any items that are sold, GovDeals will charge a total fee of twelve and one half percent (12.5%) of the sales price. Of that fee, the Board pays zero percent (0%) and the winning bidder pays twelve and one half percent (12.5%). There is a minimum fee of Five Dollars (\$5.00).

The base fee of seven and one half percent (7.5%) is reduced as follows on sales where the sale price is greater than One Hundred Thousand Dollars (\$100,000.00):

1. Where an asset sells for more than \$100,000, and up to \$500,000 the GovDeals fee is seven and one-half percent (7.5%) of the winning bid up to \$100,000, plus five and one-half percent (5.5%) of the winning bid for auction proceeds in excess of \$100,000 up to \$500,000.
2. Where an asset sells for greater than \$500,000, and up to \$1,000,000 the GovDeals fee is seven and one-half percent (7.5%) of the first \$100,000 of the winning bid, plus a fee of five and one-half percent (5.5%) of the next \$400,000 of the winning bid, plus a fee of three and one-half percent (3.5%) of the bid amount in excess of \$500,000 up to \$1,000,000.
3. Where an asset sells for greater than \$1,000,000 the GovDeals fee is seven and one-half percent (7.5%) of the first \$100,000 of the winning bid, plus a fee of five and one-half percent (5.5%) of the next \$400,000 of the winning bid, plus a fee of three and one-half percent (3.5%) of the next \$500,000 of the winning bid, plus a fee of two and one-half percent (2.5%) of the bid amount in excess of \$1,000,000.

GovDeals shall collect such fees by collecting all proceeds due the Board from the winning bidder and remitting the proceeds to the Board less the GovDeals fee.

The Board may utilize other disposal approaches, including traditional auctioneer services or sealed bids. However, the Board may not utilize other disposal approaches for an asset at the same time the asset is listed on the GovDeals online auction site or sell by some other means to a prior bidder any item currently or previously listed on the GovDeals site for the purpose of avoiding payment of the GovDeals fee.

SECTION 6. MINIMUM NUMBER OF DAYS THAT PROPERTY WILL BE OFFERED

Personal property sold via Internet auction shall be offered for a minimum of ten (10) days including Saturdays, Sundays, and legal holidays.

SECTION 7. GENERAL TERMS AND CONDITIONS OF SALES

The following terms and conditions shall apply to all sales via Internet auction:

1. **Guaranty Waiver.** All assets are offered for sale "AS IS, WHERE IS." The Board of Trustees of Concord Township, Delaware County, Ohio and/or Concord Township, Delaware County, Ohio (Seller) make no warranty, guaranty or representation of any kind, expressed or implied, as to the merchantability or fitness for any purpose of the property offered for sale. The Buyer is not entitled to any payment for loss of profit or any other money damages – special, direct, indirect or consequential.
2. **Description Warranty.** Seller warrants to the Buyer the property offered for sale will conform to its description. Any claim for mis-description must be made prior to removal of the property. If Seller confirms the property does not conform to the description, Seller will keep the property and refund any money paid. The liability of the Seller shall not exceed the actual purchase price of the property. Please note upon removal of the property, all sales are final.
3. **Personal and Property Risk.** Persons attending during exhibition, sale or removal of goods assume all risks of damage of or loss to person and property and specifically release the Seller and GovDeals from liability therefore.
4. **Inspection.** Most assets offered for sale are used and may contain defects not immediately detectable. Bidders may inspect the property prior to bidding. Bidders must adhere to the inspection dates and times indicated in the asset description. See special instructions on each asset page for inspection details.
5. **Consideration of Bid.** Seller reserves the right to reject any and all bids and to withdraw from sale any of the assets listed.
6. **Buyer's Certificate.** Successful bidders will receive a Buyer's Certificate by email from GovDeals.
7. **Buyers Premium.** If a Buyers Premium is shown on the auction page bidder box, then that amount (expressed as a percentage of the final selling price) will be added to the final selling price of all items in addition to any taxes imposed.
8. **Payment.** Payment in full is due not later than 5 business days from the time and date of the Buyers Certificate. Payment must be made electronically through the GovDeals Website. Acceptable forms of payment are:
 - PayPal
 - Wire Transfer
 - Visa
 - MasterCard
 - American Express
 - Discover

PayPal and Credit Card purchases are limited to below \$5,000.00. If the winning bid plus applicable taxes, if any indicated, and the buyer's premium, equals more than \$4,999.99, PayPal and Credit Cards may not be used. If Wire Transfer is chosen, a Wire Transfer Transaction Summary page will provide payment and account information. The Wire Transfer must be completed within 5 days.

9. **Removal.** All assets must be removed within ten (10) business days from the time and date of issuance of the Buyer's Certificate. Purchases will be released only upon receipt of payment as specified. Successful bidders are responsible for loading and removal of any and all property awarded to them from the place where the property is located as indicated on the website and in the Buyer's Certificate. The Buyer will make all arrangements and perform all work necessary, including packing, loading and transportation of the property. Under no circumstances will Seller assume responsibility for packing, loading or shipping. See special instructions on each asset page for removal details. A daily storage fee of \$10.00 may be charged for any item not removed within the ten (10) business days allowed and stated on the Buyer's Certificate.

10. Vehicle Titles. Seller will issue a title or certificate upon receipt of payment. Titles may be subject to restrictions as indicated in the asset description on the website.
11. Default. Default shall include (1) failure to observe these terms and conditions; (2) failure to make good and timely payment; or (3) failure to remove all assets within the specified time. Default may result in termination of the contract and suspension from participation in all future sales until the default has been cured. If the Buyer fails in the performance of their obligations, Seller may exercise such rights and may pursue such remedies as are provided by law. Seller reserves the right to reclaim and resell all items not removed by the specified removal date.
12. Acceptance of Terms and Conditions. By submitting a bid, the bidder agrees they have read, fully understand and accept these Terms and Conditions, and agree to pay for and remove the property, by the dates and times specified. These Terms and Conditions are displayed at the top of each page of each asset listed on GovDeals. Special Instructions appearing on the asset page will override certain sections of the terms and conditions.
13. State/Local Sales and/or Use Tax. Buyers may be subject to payment of State and/or local sales and/or use tax. Buyers are responsible for contacting seller or the appropriate tax office, completing any forms and paying any taxes that may be imposed.
14. Sales to Employees. Employees of the Seller may bid on the property listed for auction, so long as they do NOT bid while on duty.

SECTION 8. PUBLICATION

After adoption of this Resolution, notice of the Board's intent to sell unneeded, obsolete, or unfit-for-use township personal property by Internet auction shall be published in a newspaper of general circulation in the township (Delaware Gazette). The notice shall include a summary of the information provided in this Resolution and shall be published at least twice.

Notice may also be posted on the Board's Internet web site. If the notice is posted on the Board's web site, the second notice otherwise required to be published in a newspaper of general circulation in the township may be eliminated, provided that the first notice published in such newspaper meets all the following requirements:

- a) It is published at least two weeks before the Internet auction begins.
- b) It includes a statement that the notice is posted on the Board's Internet web site.
- c) It includes the Internet address of the Board's Internet web site.
- d) It includes instructions describing how the notice may be accessed on the Board's Internet web site.

SECTION 9. POSTING OF NOTICE

A notice similar to the published notice required by Section 8 of this Resolution shall be posted continually throughout the calendar year in a conspicuous place in the Board's office.

SECTION 10. ADOPTION

All formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of this Board, and all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 11. PRIOR RESOLUTIONS

This Resolution supersedes any Resolution of intent to sell personal property via Internet auction adopted by this Board prior to the effective date of this Resolution.

SECTION 12. EFFECTIVE DATE

This Resolution shall take effect immediately upon adoption.

Voted on and signed this 5th day of January, 2021 in Concord Township, Delaware County, Ohio.

APPROVED AND ADOPTED THIS 5th DAY OF January, 2021 BY:

**BOARD OF TRUSTEES, CONCORD TOWNSHIP,
DELAWARE COUNTY, OHIO,**



Attest: 
Fiscal Officer



CONCORD TOWNSHIP, DELAWARE COUNTY, OHIO

Trustees:

Bart Johnson
Joe Garrett
Jason Haney

Fiscal Officer:

Jill M. Davis

RESOLUTION NO. 21-0105-3
AUTHORIZING Concord Township TO PARTICIPATE
IN THE State of Ohio COOPERATIVE PURCHASING PROGRAM

It was moved by Mr. Garrett, and seconded by Mr. Haney to approve the following Resolution:

WHEREAS, Ohio's Cooperative Purchasing Act. (AM. Sub. H.B. No. 100), was signed into law on December 4, 1985; and

WHEREAS, effective March 6, 1986, Ohio's Cooperative Purchasing Act provides the opportunity for counties, townships, municipal corporations, regional transit authorities, regional airport authorities or port authorities and school districts, conservancy districts, township park districts and park districts and other authorities, to participate in contracts distributed by the State of Ohio, Department of Administrative Services, Office of Cooperative Purchasing for the purchase of supplies, services, equipment and certain materials; now therefore,

THEREFORE, BE IT RESOLVED BY THE Board of Trustees of Concord Township,

Section 1. That the Board of Trustees hereby requests authority in the name of CONCORD TOWNSHIP to participate in state contracts, which the Department of Administrative Services, Office of State Purchasing has entered into, and the Office of Cooperative Purchasing has distributed for the purchase of supplies, services, equipment and certain other materials pursuant to Revised Code Section 125.04.

Section 2. That the Board of Trustees is hereby authorized to agree in the name of CONCORD TOWNSHIP to be bound by all contract terms and conditions as the Department of Administrative Services, Office of Cooperative Purchasing prescribes. Such terms and conditions may include a reasonable annual membership fee to cover the administrative costs which the Department of Administrative Services incurs as a result of Concord Township's participation in the contract.

Further, that the Board of Trustees does hereby agree to be bound by all such terms and conditions and to not cause or assist in any way the misuse of such contracts or make contract disclosures to non-members of the Coop for the purpose of avoiding the requirements established by ORC 125.04.

Section 3. That the Board of Trustees is hereby authorized to agree in the name of CONCORD TOWNSHIP to directly pay the vendor, under each such state contract in which it participates for items it receives pursuant to the contract, and the Board of Trustees does hereby agree to directly pay the vendor.

Vote:	Johnson	<u>yes</u>
	Garrett	<u>yes</u>
	Haney	<u>yes</u>

Adopted the 5th day of January, 2021.

Attest: Jill M. Davis
Fiscal Officer

Trustees: _____



CONCORD TOWNSHIP, DELAWARE COUNTY, OHIO

Trustees:

Bart Johnson
Joe Garrett
Jason Haney

Fiscal Officer:

Jill M. Davis

RESOLUTION NO. 21-0105-4

IN THE MATTER OF CONCORD TOWNSHIP BEING AUTHORIZED TO PARTICIPATE
IN CONTRACTS AWARDED BY THE OHIO DEPARTMENT OF TRANSPORTATION

It was moved by Mr. Haney, and seconded by Mr. Garrett, to approve the following Resolution:

WHEREAS, Section 5513.01(B) provides the opportunity for Counties, Townships, Municipal Corporations, Conservancy Districts, Township Park Districts, Park Districts created under Chapter 1545 of the Revised Code, Port Authorities, Regional Transit Authorities, Regional Airport Authorities, Regional Water and Sewer Districts, County Transit Boards, State Universities or Colleges to participate in contracts of the Ohio Department of Transportation for the purchase of machinery, material, supplies or other articles.

NOW, THEREFORE, Be it Resolved by The Concord Township Board of Trustees:

SECTION 1. That the Board of Trustee hereby requests authority in the name of Concord Township to participate in the Ohio Department of Transportation contracts for the purchase of machinery, materials, supplies or other articles which the Department has entered into pursuant to Ohio Revised Code Section 5513.01(B).

SECTION 2. That the Board of Trustees is hereby authorized to agree in the name of Concord Township to be bound by all terms and conditions as the Director of Transportation prescribes.

SECTION 3. That the Board of Trustees is hereby authorized to agree in the name of Concord Township to directly pay vendors, under each such contract of the Ohio Department of Transportation in which Concord Township participates, for items it receives pursuant to the contract.

SECTION 4. That Concord Township agrees to be responsible for resolving all claims or disputes arising out of its participation in the cooperative purchasing program under Section 5513.01(B) of the Ohio Revised Code. The Township agrees to waive any claims, actions, expenses, or other damages arising out of its participation in the cooperative purchasing program which the Township may have or claim to have against ODOT or its employees, unless such liability is the result of negligence on the part of ODOT or its employees.

Vote: Johnson - yes
Garrett - yes
Haney - yes

Adopted the 5th day of January, 2021.

Attest: Jill M. Davis
Fiscal Officer

Trustees: [Signature]
[Signature]
[Signature]

RESOLUTION # 21-0105-5
RESOLUTION EMPLOYING TOWNSHIP'S ATTORNEYS
ON AN ANNUAL BASIS FOR THE YEAR 2021

Mr. Garrett moved, and Mr. Haney seconded, for the adoption of the following Resolution:

WHEREAS, the Concord Township Board of Township Trustees ("Board") is authorized by Section 309.09(B) of the Revised Code to employ attorneys on an annual basis other than the prosecuting attorney to represent the Township and its officers, boards, commissions in their official capacities and to advise them on legal matters; and

WHEREAS, Section 309.09(B) of the Revised Code provides that no such attorney may be employed except on the order of the Board, duly entered upon its Journal, in which the compensation to be paid for the attorney's legal services shall be fixed; and

WHEREAS, the Board finds it necessary to appoint attorneys to counsel and represent the Township on an annual basis for calendar year 2021 in such matters as the Board or its designee may refer to them; and

WHEREAS, the Board has appropriated the sum of \$ _____ for legal services for year 2021;

NOW THEREFORE, BE IT RESOLVED by the Board of Township Trustees of Concord Township, Delaware County, Ohio, that:

SECTION 1. Peter Griggs and/or the law firm of Bidsius Johnson+Griggs are hereby employed on an annual basis for calendar year 2021 as the Township's legal counsel to represent the Township and its officers, boards and commissions in their official capacities and to advise them in connection with such matters as may be referred to said Counsel by or on behalf of the Board or its designee.

SECTION 2. The total compensation shall not exceed \$ 5,000 without further action by this Board.

SECTION 3. The attorneys may be discharged at any time by majority vote of the Board.

SECTION 4. The Township Fiscal Officer is directed to send a copy of this Resolution to the law firm.

SECTION 5. It is found and determined that all formal actions of the Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were in meetings open to the public in compliance with all legal requirements including, without limitation, Section 121.22 of the Revised Code.

SECTION 6. This Resolution shall take effect and be in force from and after the date of its adoption.

Vote: Harvey - yes ; Garrett - yes ; Johnson - yes

Adopted: Jan 5, 2021

BOARD OF TRUSTEES
CONCORD TOWNSHIP
DELAWARE COUNTY, OHIO

ATTEST:

Jeanne Davis
Fiscal Officer

[Signature]
Trustee

[Signature]
Trustee

[Signature]
Trustee

RESOLUTION # 21-0105-6
RESOLUTION EMPLOYING TOWNSHIP'S ATTORNEYS
ON AN ANNUAL BASIS FOR THE YEAR 2021

Mr. Haney moved, and Mr. Garrett seconded, for the adoption of the following Resolution:

WHEREAS, the Concord Township Board of Township Trustees ("Board") is authorized by Section 309.09(B) of the Revised Code to employ attorneys on an annual basis other than the prosecuting attorney to represent the Township and its officers, boards, commissions in their official capacities and to advise them on legal matters; and

WHEREAS, Section 309.09(B) of the Revised Code provides that no such attorney may be employed except on the order of the Board, duly entered upon its Journal, in which the compensation to be paid for the attorney's legal services shall be fixed; and

WHEREAS, the Board finds it necessary to appoint attorneys to counsel and represent the Township on an annual basis for calendar year 2021 in such matters as the Board or its designee may refer to them; and

WHEREAS, the Board has appropriated the sum of \$ _____ for legal services for year 2021;

NOW THEREFORE, BE IT RESOLVED by the Board of Township Trustees of Concord Township, Delaware County, Ohio, that:

SECTION 1. Chris Rinehart and/or the law firm of Rinehart Legal are hereby employed on an annual basis for calendar year 2021 as the Township's legal counsel to represent the Township and its officers, boards and commissions in their official capacities and to advise them in connection with such matters as may be referred to said Counsel by or on behalf of the Board or its designee.

SECTION 2. The total compensation shall not exceed \$ 25,000 without further action by this Board.

SECTION 3. The attorneys may be discharged at any time by majority vote of the Board.

SECTION 4. The Township Fiscal Officer is directed to send a copy of this Resolution to the law firm.

SECTION 5. It is found and determined that all formal actions of the Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were in meetings open to the public in compliance with all legal requirements including, without limitation, Section 121.22 of the Revised Code.

SECTION 6. This Resolution shall take effect and be in force from and after the date of its adoption.

Vote: Haney - yes; Garnett - yes; Johnson - yes

Adopted: Jan. 5, 2021

BOARD OF TRUSTEES
CONCORD TOWNSHIP
DELAWARE COUNTY, OHIO

ATTEST:

Jean M. Dain
Fiscal Officer

[Signature]
Trustee

[Signature]
Trustee

[Signature]
Trustee

RESOLUTION # 21-0105-7
RESOLUTION EMPLOYING TOWNSHIP'S ATTORNEYS
ON AN ANNUAL BASIS FOR THE YEAR 2021

Mr. Haney moved, and Mr. Johnson seconded, for the adoption of the following Resolution:

WHEREAS, the Concord Township Board of Township Trustees ("Board") is authorized by Section 309.09(B) of the Revised Code to employ attorneys on an annual basis other than the prosecuting attorney to represent the Township and its officers, boards, commissions in their official capacities and to advise them on legal matters; and

WHEREAS, Section 309.09(B) of the Revised Code provides that no such attorney may be employed except on the order of the Board, duly entered upon its Journal, in which the compensation to be paid for the attorney's legal services shall be fixed; and

WHEREAS, the Board finds it necessary to appoint attorneys to counsel and represent the Township on an annual basis for calendar year 2021 in such matters as the Board or its designee may refer to them; and

WHEREAS, the Board has appropriated the sum of \$ _____ for legal services for year 2021;

NOW THEREFORE, BE IT RESOLVED by the Board of Township Trustees of Concord Township, Delaware County, Ohio, that:

SECTION 1. Kelly Stuts and/or the law firm of Thomas & Company are hereby employed on an annual basis for calendar year 2021 as the Township's legal counsel to represent the Township and its officers, boards and commissions in their official capacities and to advise them in connection with such matters as may be referred to said Counsel by or on behalf of the Board or its designee.

SECTION 2. The total compensation shall not exceed \$ 5,000 without further action by this Board.

SECTION 3. The attorneys may be discharged at any time by majority vote of the Board.

SECTION 4. The Township Fiscal Officer is directed to send a copy of this Resolution to the law firm.

SECTION 5. It is found and determined that all formal actions of the Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were in meetings open to the public in compliance with all legal requirements including, without limitation, Section 121.22 of the Revised Code.

SECTION 6. This Resolution shall take effect and be in force from and after the date of its adoption.

Vote: Haney - yps; Garrett - abstain; Johnson - yps

Adopted: Jan. 5, 2021

BOARD OF TRUSTEES
CONCORD TOWNSHIP
DELAWARE COUNTY, OHIO

ATTEST:

Jill Anderson
Fiscal Officer

[Signature]
Trustee

[Signature]
Trustee

[Signature]
Trustee

Abstain

RESOLUTION NO. 21-0105-8

Delaware County, Ohio

Mr. Johnson moved for the adoption of the following Resolution:

Be It Resolved by the Board of Trustees of Concord Township, to employ 50+1 Public Policy Initiatives on an annual, as-needed basis for 2021, as the township's grant writing consultant, at a cost of \$1,200 per month.

Mr. Haney seconded the motion.

Vote:	Johnson	<u>yes</u>
	Garrett	<u>abstain</u>
	Haney	<u>yes</u>

Adopted this 5th day of January, 2021.

Attest:

Juan Davis
Fiscal Officer

Board of Trustees:

[Signature]
[Signature]

TOWNSHIP TEMPORARY APPROPRIATION RESOLUTION No. 21-0105-9

The Board of Trustees of Concord Township, Delaware County, Ohio, met in regular session on January 5, 2021 at the Concord Township Administrative Building with the following members present:

Bart Johnson

Joe Garrett

Jason Haney

Mr. Garrett

moved the adoption of the following Resolution:
BE IT RESOLVED by the Board of Trustees of Concord Township, Delaware County, Ohio that to provide for the current expenses and other expenditures of said Board of Trustees, during the fiscal year ending December 31st, 2021, the following sums be, and the same are hereby set aside and appropriated, for the several purposes for which expenditures are to be made for and during said fiscal year, as follows:

1000 GENERAL FUND

That there be appropriated from the General Fund for Miscellaneous Purposes:

1-A Administrative

01A01 SALARIES - TRUSTEES	34,500.00	
01A02 SALARY - FISCAL OFFICER	16,000.00	
01A03 TRAVEL OF OFFICIALS	750.00	
01A04 SUPPLIES - ADMINISTRATION	5,000.00	
01A05 EQUIPMENT - ADMINISTRATION	5,000.00	
01A06 INSURANCE - LIAB/HEALTH/ALL	125,000.00	
01A07 BURIAL EXPENSES	1,250.00	
01A10 LEGAL COUNSEL	22,500.00	
01A12 EMPLOYER'S RETIREMENT CONTRIBUTION	30,000.00	
01A13 ASSESSMENTS & CONTRIBUTIONS	750.00	
01A15 WORKERS' COMPENSATION	12,500.00	
01A16 GENERAL HEALTH DISTRICT	11,000.00	
01A17 AUDITOR & TREASURER (CO.) FEES	26,500.00	
01A17A STATE OF OHIO ROLLBACK FEES	1,750.00	
01A18 ADVERTISING DELINQUENT LANDS	3,750.00	
01A19 STATE EXAMINERS' AUDIT CHARGES	0.00	
01A21 ELECTION EXPENSE (CO.)	4,000.00	
01A25 CONTINGENCY ACCOUNT - EMERG.	1,250,000.00	
01A26 OTHER EXPENSES	750,000.00	
01A27 TRANSFERS OUT	0.00	
01A28 CONTRACTUAL SERVICES	100,000.00	
01A81 SALARY - ADMINISTRATOR	11,000.00	
01A90 FICA/MEDICARE EMPLOYER	11,000.00	
Total Miscellaneous Purposes:	11,000.00	

2,422,250.00

That there be appropriated from the General Fund for Town Halls, Memorial Buildings and Grounds Purposes:

1-B Town Halls, Memorial Buildings and Grounds

01B01 SALARIES/JANITORIAL	3,750.00	
01B02 IMPROVEMENT OF SITES	25,000.00	
01B03 NEW BUILDING AND ADDITIONS	20,000.00	
01B04 UTILITIES	9,000.00	
01B05 MAINTENANCE SUPPLIES/MAT	15,000.00	
01B06 EQUIP PURCHASES OR REPLACEMENTS	25,000.00	
01B07 REPAIRS	15,000.00	
01B08 OTHER	50,000.00	
Total Town Hall Purposes:		162,750.00

That there be appropriated from the General Fund for Parks and Recreation Purposes:

1-F Parks & Recreation

01F01 SALARIES	27,500.00	
01F02 IMPROVEMENT OF SITES	112,500.00	
01F03 LAND PURCHASES	0.00	
01F04 NEW BUILDINGS AND ADDITIONS	37,500.00	
01F05 TOOLS AND EQUIPMENT	37,500.00	
01F06 SUPPLIES	20,000.00	
01F07 REPAIRS	20,000.00	
01F08 OTHER EXPENSES	75,000.00	
01F08A UTILITIES	3,750.00	
Total Parks and Recreation Purposes:		333,750.00

That there be appropriated from the General Fund for Police Protection Purposes:

1-G Police Protection

01G03 Contracts	20,000.00	
Total Police Protection Purposes:		20,000.00

That there be appropriated from the General Fund for Zoning Purposes:

1-J Zoning

01J01 SALARIES AND FEES	27,500.00	
01J02 SUPPLIES	3,750.00	
01J03 OTHER EXPENSES	3,750.00	

Total Zoning Purposes:

35,000.00

Total General Fund:

2,973,750.00

2011 MOTOR VEHICLE LICENSE TAX FUND

That there be appropriated from the Motor Vehicle License Tax Fund:

2-A Miscellaneous

02A04 TOOLS AND EQUIPMENT

4,500.00

02A05 SUPPLIES

2,500.00

02A06 REPAIRS

2,500.00

2-B Maintenance

02B02 MATERIAL-MAINTENANCE

0.00

2-C Improvement

02C02 MATERIAL-IMPROVEMENT

0.00

0.00

Total Motor Vehicle License Tax Fund:

12,000.00

2021 GASOLINE TAX FUND

That there be appropriated from the Gasoline Tax Fund:

3-A Miscellaneous

03A04 TOOLS AND EQUIPMENT

12,500.00

03A05 SUPPLIES

10,000.00

03A06 REPAIRS

7,500.00

03A07 MAINTENANCE OF EQUIPMENT

0.00

03A10 OTHER EXPENSES

10,000.00

3-B Maintenance

03B01 SALARIES

0.00

03B02 MATERIAL

42,500.00

3-C Improvement

03C02 MATERIAL

7,500.00

0.00

7,500.00

Total Gasoline Tax Fund:

97,500.00

2031 ROAD DISTRICT FUND

That there be appropriated from the Road District Fund:

11-A Miscellaneous

11A04 TOOLS AND EQUIPMENT

62,500.00

11A05 SUPPLIES

6,000.00

11A06 REPAIRS

12,500.00

11A12 OTHER EXPENSES

37,500.00

11-B Maintenance

11B01 SALARIES

0.00

11B02 MATERIAL

60,000.00

11B03 CONTRACTS

50,000.00

11B04 OTHER EXPENSES

375,000.00

75,000.00

Total Road District Fund:

678,500.00

2041 CEMETERY FUND

That there be appropriated from the Cemetery Fund:

05A02 SALARIES

6,750.00

05A05 IMPROVEMENT OF SITES

0.00

05A06 LAND PURCHASES

0.00

05A08 TOOLS AND EQUIPMENT

0.00

05A09 SUPPLIES

1,000.00

05A10 REPAIRS

500.00

05A12 OTHER EXPENSES

500.00

Total Cemetery Fund:

8,750.00

2111 FIRE DISTRICT FUND

That there be appropriated from the Fire District Fund:

10A01 SALARIES

997,500.00

10A02 EMPLOYER'S RETIREMENT CONTRIBUTION

215,000.00

10A03 WORKERS' COMPENSATION

2,500.00

10A04 ASSESSMENTS & CONTRIBUTIONS

250.00

10A06 NEW BUILDINGS & EQUIPMENT

0.00

10A07 UTILITIES

14,250.00

10A08 TOOLS AND EQUIPMENT

120,000.00

10A09 SUPPLIES

39,500.00

10A10 REPAIRS

40,000.00

10A14 INSURANCE

180,000.00

10A15 OTHER EXPENSES

125,000.00

Total Fire District Fund:

1,734,000.00

2231 PERMISSIVE MOTOR VEHICLE LICENSE TAX FUND

That there be appropriated from the Permissive Motor Vehicle License Tax Fund:

23A04 TOOLS AND EQUIPMENT	10,000.00
23A05 SUPPLIES AND MATERIALS	12,500.00
23A06 PURCHASED SERVICES	0.00
23A07 OTHER EXPENSES	5,000.00

Total Permissive MVL Tax Fund:

27,500.00

GRAND TOTAL OF ALL FUNDS:

5,532,000.00

Mr. Hancy seconded the Resolution, and the roll being called upon its adoption, the vote resulted as follows:

Mr/s. <u>[Signature]</u>	<u>YES</u>
Mr/s. <u>[Signature]</u>	<u>YES</u>
Mr/s. <u>[Signature]</u>	<u>YES</u>
Adopted <u>Jan. 5, 2021</u>	

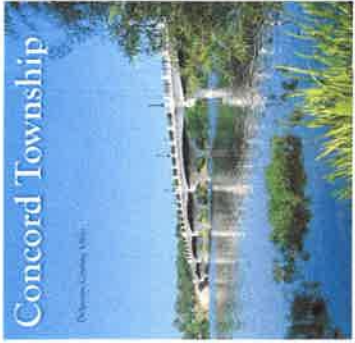
[Signature]
Fiscal Officer

The STATE OF OHIO, DELAWARE COUNTY, ss:

I, Jill M. Davis, Fiscal Officer of the Board of Trustees of Concord Township, Delaware County, Ohio, and in whose custody the Files, Journals and Records of said Board are required be the Laws of the State of Ohio to be kept, do hereby certify that the foregoing Annual Appropriation Resolution is taken and copied from the original Resolution now on file with said Board, that the foregoing Resolution has been compared by me with the said original and that the same is a true and correct copy thereof.

WITNESS my signature, this 5th day of January, 2021.

[Signature]
Fiscal Officer



CONCORD TOWNSHIP, DELAWARE COUNTY, OHIO

Trustees:
Jason Haney
Joe Garrett
Bart Johnson

Fiscal Officer:
Jill M. Davis

OLLER CEMETERY FEES

Plots:

\$600.00 per grave site residents/property owners
\$1,200.00 per grave site non-residents/next-of-kin

Opening and Closing:

\$500.00 Monday-Friday
\$700.00 Weekends/Holidays

Interment of Ashes:

\$200.00 Monday-Friday
\$350.00 Weekends/Holidays

Monument Footers:

\$ 0.60 per square inch

Other Fees:

\$ 50.00 to change lot deeds or maps

Approved the 5th day of January, 2021

Board of Trustees

6385 Home Road, Delaware, OH 43015

Phone: 740-881-5338 Fax: 740-881-5428 Email: jdavis@concordtwp.org

CONCORD TOWNSHIP CEMETERY RULES & REGULATIONS ADOPTED BY RESOLUTION 12/10/09

1. PURCHASE OF LOTS OR GRAVES

- A. Graves may be purchased by Concord Township Residents or immediate family, Concord Township Property Owners or immediate family, through the Cemetery Sexton, Fiscal Officer, or Concord Township Trustee. Lots may be purchased individually or a maximum of four grave lots. Immediate Family is defined as: Father, Mother, Husband, Wife, Sons, Daughters, Brothers, Sisters and their spouses. Upon payment in full for the price of lot, a deed will be prepared and recorded by the Fiscal Officer of Concord Township. A copy of such deed will be forwarded to the purchaser by the Fiscal Officer. Fees for cemetery lots and services are set annually in the month of January by the Concord Township board of Trustees and can be amended as necessary. Separate fees apply to township residents and non-township residents. Individuals meeting the requirements for the eligibility of lot purchase and are not Concord Township Residents must purchase lot at a non-resident rate.
- B. Owners of cemetery lots acquire the right of burial only, and are subject to the Rules and Regulations contained herein or that might be made in the future by the Concord Township Board of Trustees. Unused lots may be used by heirs of the purchaser with the purchaser's written, notarized permission if still living, or by agreement of all surviving heirs with their written, notarized permission. Lots cannot be transferred to a non-heir. Unused lots may be returned to the township for resale. Any refund of original purchase price will be considered on a case-by-case basis. If purchaser transfers all lots to either heirs or back to the township, he/she will be ineligible to purchase any additional lots.
- C. No grave may be opened until the purchase price is paid or arrangements for payment have been made with funeral home and/or approved by Concord Township Board of Trustees or Cemetery Sexton.

2. MONUMENTS/HEADSTONES

- A. Only standard Monuments or headstones are permitted.
- B. Temporary grave markers will be removed after 6 months or at spring clean-up.
- C. Only Concord Township Cemetery workers are permitted to install monument/headstone footers. No homemade concrete headstones or benches permitted.
- D. Headstones shall meet maximum size of 40" long on a single grave and for double name headstones centered on grave maximum size of 60" long, 48" high.
- E. All headstones will be placed with the lettering facing to the front of the Cemetery. The front being west and facing Riverside Drive or State Route 257 and the front entrance of the cemetery. If the family desires, the name can be placed on the back or rear of the headstone. All headstones will be placed on footer at the head of the grave site. All graves with both a Veteran Marker and a Headstone, the Veteran marker shall be placed at the foot of the grave.
- F. Any person defacing a monument/headstone shall be prosecuted in accordance with the laws of the State of Ohio. That person shall be banned from entering the cemetery and may be charged with trespassing.

3. FLORAL TRIBUTES, TREES, SHRUBS, BUSHES AND DECORATIONS

- A. Flowers may be planted at the head of the grave site only. Wreaths and decorations also are to be placed at the head of the grave site. Monument/headstone saddles are permitted.
- B. Planting trees, shrubbery or bushes must have prior approval of the Concord Township Board of Trustees or Cemetery Sexton. No rose bushes are permitted anywhere in the cemetery.
- C. Approved plantings become the sole responsibility of the lot owner and the Cemetery sexton or Concord Township Board of Trustees reserve the right to remove any and all decorations or plantings not properly cared for or that they deem unsightly or detrimental to adjacent lots, headstone, paths, or drives.
- D. Lot enclosures of any kind are prohibited (fences, stones, rocks, landscape timbers).
- E. Glass, stone or marble chips, glass containers, wire or steel pins, and loose landscape materials of any kind are prohibited.
- F. Improvements of lots shall be done by Concord Township Board of Trustees or Cemetery Sexton, or cemetery personnel.
- G. All summer flowers, wreaths or decorations must be removed by November 1st. All winter decorations or wreaths must be removed by April 1st.
- H. No concrete decorations will be permitted at a grave site.

4. MISCELLANEOUS

- A. Visitors are permitted in the cemetery from dawn to dusk. All township cemeteries are closed from dusk to dawn
- B. Firearms are permitted in the cemetery when being used in conjunction with Military Funerals or Memorial Day Services.
- C. No private person(s) shall bury cremation remains in any part of the cemetery. Cemetery Sexton must perform all burials of cremation remains which must be in a sturdy container.
- D. All burials shall be made using an approved metal or concrete vault or a grave liner.
- E. Children must be accompanied by the parent or other person responsible for their conduct.
- F. Licensed motor vehicles shall be operated and parked on driveways only – except cemetery equipment necessary for operation of the cemetery.
- G. Burial of animals or pets of any kind is prohibited.
- H. The Concord Township Board of trustees and cemetery employees have charge of cemetery grounds, buildings, equipment, and at all times have supervision and control of all persons in the cemetery, including the conduct of funerals, traffic, plot owners and visitors.
- I. The Concord Township Board of Trustees and Cemetery employees have the power to enforce all Rules and Regulations and to exclude from the property any person or persons violating same.
- J. The Concord Township Board of Trustees and Cemetery employees are not liable for any items placed on any gravesite or left at the cemetery by the owner or other persons.
- K. The use of metal detectors is prohibited in any Concord Township Cemetery. Hunting artifacts or digging for artifacts is prohibited.
- L. Removal of any marker, headstone, flag holder, flags, flowers, trees, veteran marker or grave marker, or anyone damaging any of the above or the cemetery in any way shall be prosecuted in accordance with laws of the State of Ohio.

CONCORD TOWNSHIP ZONING FEE SCHEDULE
ZONING INSPECTOR, RIC IRVINE 740-881-5338 irvine@concordtwp.org

Effective February 28, 2018

APPLICATIONS

Rezoning, except PRD	\$600.00 plus \$150.00 per acre thereafter (\$2500 minimum fee)
Rezoning, for PRD	\$600.00 plus \$150.00 per acre thereafter (\$5000 minimum fee)
Major Modification of PRD	\$600.00 plus \$150.00 per acre of original PRD (\$5000 minimum)
Conditional use	\$600.00
Variance / Appeals	\$600.00
Change of Zoning Use Permit	\$ 50.00
Administrative Review	\$400.00 covers one meeting per board

- Applicant or representative must be present at hearing.
- Additional Charge for court reporter may be charged to the applicant where required by the Boards.
- For purposes of clarification, "BOARD" refers to Zoning Commission or Zoning Appeals Board.
- If an Applicant does not submit proper documents as specified, the Board may turn down the Application.
- If the Board cannot reach a decision and a continuance is requested by the Board, there are not additional fees charged to the Applicant.

RESIDENTIAL

Single Family	\$300.00
Multi Family, per unit	\$300.00
	\$ 50.00

ACCESSORY STRUCTURES

ADDITIONS

To Garage or Residence	\$100.00
Decks (no roof)	\$ 75.00
Swimming pools (private)	\$100.00
Structural change to building	\$100.00
Certificate of Compliance	included in initial fee
Mobile Home (temporary/farm labor)	\$200.00 each 6 months

APPROVAL OF PLATS AND SUBDIVISIONS

Approval	\$250.00 plus \$100.00 per lot over one
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COMMERCIAL / INDUSTRIAL

New Construction	\$275.00 plus \$15.00 each 100 sq. ft. or fraction thereof
Additions and/or Alterations	\$275.00 plus \$15.00 each 100 sq. ft. or fraction thereof
Certificate of Compliance	included in initial fee

SIGNS (when zoning certificate required)

Permanent	\$300.00
Temporary	\$225.00 up to 18 months

CELLULAR TOWER / ANTENNAE

	\$500.00
--	----------

MISCELLANEOUS

Borrow Pits	\$500.00
Returned Check Fee	\$ 50.00
Zoning Resolution Book	\$ 75.00
Comprehensive Plan Book	\$ 25.00
Copies, per page	\$ 0.25
Both Books on CD	\$ 20.00

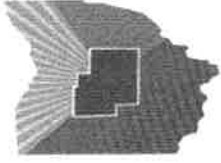
Any resident with an approved Zoning Certificate on file and there was a house built with incorrect setbacks, as indicated on the Zoning Certificate, the owner will be required to apply for a Variance through the Zoning Inspector and the Board of Zoning Appeals with all fees waived under the following conditions:

1. No Variance applied for which was necessary
2. Not on File (no records available)
3. Variance (setback) is challenged



Delaware County Engineer's Office
Construction Cost Estimate

County Engineer




DELAWARE
COUNTY Ohio


Date Prepared: 12/29/2020

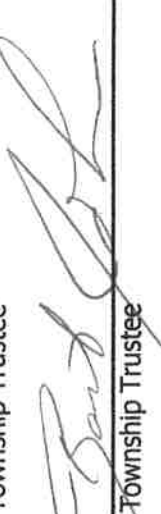
Agency: 2021 Concord Township Road
 Improvements

ROAD NAME	LIMITS		DESCRIPTION OF WORK	ESTIMATED COST
	FROM	TO		
CONCORD ROAD-1 (TR 129)	TWP LINE	HARRIOT RD	Full depth repairs with 2" asphalt overlay	\$230,400
ELMGEE DR (TR 304)	DUBLIN RD	DEAD END	Sami fiber with 1.5" asphalt overlay	\$29,900
BUECHEL DR (TR 346)	DUBLIN RD	CUL-DE-SAC	Sami fiber with 1.5" asphalt overlay	\$27,300
CONCORD RD (TR 129)	HARRIOT RD	COOK RD	2" asphalt overlay with a chip seal interla	\$74,200
TOTAL ESTIMATED CONSTRUCTION COST				\$361,800
TOTAL ESTIMATED PROJECT COST				\$36,180
				\$397,980

Estimate reviewed and approved in the amount of total listed above:


 Township Trustee 1/5/21
 date


 Township Trustee 1/5/21
 date


 Township Trustee 1/5/21
 date